



COOPERATIVE WORK EXPERIENCE SCHOOL/EMPLOYER AGREEMENT

This agreement is by and between _____ (School District) and
_____ (Employer). The School District agrees to:

1. Coordinate schedules between job site personnel and students.
2. Maintain records of student progress and evaluate student learning.
3. Observe policies of cooperative work experience.
4. Provide information to the Department of Career & Technical Education.

The Employer agrees to:

1. Be responsible for a safe working environment.
2. Directly supervise students in performance of all skills and procedures.
3. Explain routines, procedures, safety practices, and policies followed by the company.
4. Assist in evaluating student progress and performance.

The appropriate CTE Instructor/Coordinator will be the liaison between the Employer and the School District in order to provide optimum experience for student learning. An annual evaluation and review of this agreement is expected.

In keeping with the Title VI of the Civil Rights Act of 1964, no person shall on the grounds of race, sex, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity included herein.

Employer:		Date:	
School District Official:		Date:	
CTE Instructor/ Coordinator:		Date:	